

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
COUNTY-CITY BUILDING  
CITY COUNCIL/COUNTY COMMISSIONERS MEETING ROOM  
TUESDAY, JUNE 12, 2001  
3 P.M.**

Commissioners Present: Kathy Campbell, Chair  
Bob Workman, Vice Chair  
Larry Hudkins  
Linda Steinman  
Bernie Heier

Others Present: Kerry Eagan, Chief Administrative Officer  
Bruce Medcalf, County Clerk  
Gwen Thorpe, Deputy County Clerk  
Ann Taylor, County Clerk's Office

**AGENDA ITEM**

**1 APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, JUNE 7, 2001**

**MOTION:** Heier moved and Workman seconded approval of the Staff Meeting minutes of June 7, 2001. Steinman, Heier, Workman, Hudkins and Campbell voted aye. Motion carried.

**2 ADDITIONS TO THE AGENDA**

- A. Allowance Modification Number 003 for Election Commissioner Remodel (\$448 for Additional Electrical Outlet in the Island Unit in Work Room 109)
- B. Request from Lincoln Electric System (LES) to use Lancaster Manor in Advertisement of Power Share Project
- C. Observations of Lancaster County Juvenile Detention Center

**MOTION:** Heier moved and Hudkins seconded approval of the additions to the agenda. Workman, Hudkins, Heier, Steinman and Campbell voted aye. Motion carried.

## **ADDITIONS TO THE AGENDA**

- A. Allowance Modification Number 003 for Election Commissioner Remodel (\$448 for Additional Electrical Outlet in the Island Unit in Work Room 109)

Eagan reviewed Allowance Modification Number 003 (Exhibit A).

- B. Request from Lincoln Electric System (LES) to use Lancaster Manor in Advertisement of Power Share Project

The Board had no objections to the request.

- C. Observations of Lancaster County Juvenile Detention Center

Hudkins noted the following concerns:

- O Flat ledge around the perimeter of the outside courtyards
- O Exposed entry on the north side of the building

The Board referred the two items to the architect.

### **3 EXECUTIVE SESSION (PENDING LITIGATION AND A PERSONNEL MATTER) - Bill Austin, Erickson & Sederstrom P.C.**

**MOTION:** Steinman moved and Heier seconded to enter Executive Session at 3:29 p.m. for discussion of pending litigation and a personnel matter. Steinman, Heier, Hudkins, Workman and Campbell voted aye. Motion carried.

**MOTION:** Workman moved and Hudkins seconded to exit Executive Session at 5:06 p.m. Workman, Hudkins, Heier and Campbell voted aye. Steinman was absent from voting. Motion carried.

### **4 ADMINISTRATIVE OFFICER REPORT**

- A. Allowance Modification Number 002 for Election Commissioner Remodel (\$679 for Additional Shelving to Store Ballot Boxes)

Eagan reviewed Allowance Modification Number 002.

B. Letter to Lincoln Independent Business Association (LIBA) Regarding Deputy Chief Administrative Officer and Department of Administrative Services

Eagan distributed copies of a draft letter to the Lincoln Independent Business Association (LIBA) responding to questions raised by LIBA regarding the Deputy Chief Administrative Officer position and creation of the Department of Administrative Services (Exhibit B). He also distributed copies of a letter from Charlie Claus, LIBA Executive Vice President, that was faxed to the County Board of Commissioners Office earlier in the afternoon (Exhibit C). Claus stated that he was disappointed that the County Board was proceeding with hiring of this position and creation of the department and said the County Board had promised to respond with specific answers to LIBA's questions before making these decisions. He also stated this action was increasing County government by "a couple hundred thousand dollars" and said other departments were in need of funding and had been denied.

Campbell said she, Eagan and Commissioners Heier and Hudkins met with members of the Tax Efficiency Committee to discuss LIBA's concerns and agreed that the County Board would respond to LIBA's questions in writing.

Hudkins said it was his understanding from that meeting that LIBA expected that the County Board would respond before proceeding with hiring a Deputy Chief Administrative Officer.

Heier said that was not promised, to his knowledge.

Eagan read a letter into the record that the Chair sent to Joe Hampton, Chair of LIBA's Tax Efficiency Committee on May 22, 2001 indicating that written answers to LIBA's questions had been prepared but needed to be reviewed by the entire County Board (Exhibit D).

Steinman said she did not understand the motivation for Claus' letter and said statements he had made to her indicated that he was aware that the Board was considering hiring Gwen Thorpe for the position.

Workman asked what departments Claus was referring to as having been denied funding.

Heier said he would like to know where LIBA is getting this information.

Board consensus to approve the letter draft and to send it to LIBA, with a cover letter addressing Claus' letter of June 12, 2001 and asking LIBA to specify which agencies it believes have been denied funding.

Campbell said it also needs to be communicated that the County Board has looked at this issue for more than a year and included funds for this purpose in the Fiscal Year 2000-01 Budget.

## **5 ADJOURNMENT**

**MOTION:** Heier moved and Hudkins seconded to adjourn the meeting. Heier, Hudkins, Workman and Campbell voted aye. Steinman was absent from voting. Motion carried.

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Bruce Medcalf  
Lancaster County Clerk